



Toastmasters District 58

Professional Development Event Incentive 2019-20 (Open House)

Any club hosting a Professional Development Event (Open House) and meets all the requirements, is eligible to receive up to \$75.00 reimbursement for event expenses.

Reimbursement requirements (must meet all)

1. [Completed Reimbursement Voucher](#)
2. Copy of agenda
3. Original receipts
4. Copy of guest sign-in page for event
5. Copy of promotional flyer
6. Must have at least 3 non-Toastmaster guests attend

Submit to District Finance Manager (financemanager@toastmasters-d58.org)

(Limit one reimbursement from July 1, 2019 – June 1, 2020. Reimbursement requests **must** be received by June 20, 2020 to redeem incentive.)