

**District 58 Toastmasters**  
**District Executive Virtual Council Meeting**  
**Saturday, September 24, 2022**

District Director Malvery Williams, DTM, called the District Executive Council Meeting to order at 9:00 am. She greeted all and briefed the attendees on ground rules and meeting protocol.

Officials for this meeting were:

- Zoom Master: Toastmaster Sean Williams
- Chat Moderator: Melissa White, DTM, Administration Manager
- Timer: Allen Assaid, Public Relations Manager and Phillip Fuller, Logistics Manager (lead timer)
- Parliamentarian: Lisa Berry, DTM, PDD

**Credentials Committee Report**

Credentials Committee Chair Bob Swarner, DTM, PDD, presented the report. There are 71 eligible clubs in District 58. Each eligible club receives two votes, one for the Club President and one for the Vice President Education. To achieve a quorum, at least one-third of the Presidents and Vice Presidents Education of eligible clubs must register for this event within the defined registration period.

This minimum number of registrations required is 48.

There are 54 Club Presidents and Vice Presidents Education registered. As such, we have achieved a quorum.

There are also 12 District Executive Committee members registered. District Executive Committee members do not count towards achieving a quorum, but do have a vote on the council.

The total ballots registered are 63. If everyone votes, a simple majority would be 32. If a 2/3 vote is necessary, that number would be 42.

The Credentials Committee Report was adopted with no objections.

## **Adoption of the Agenda**

District Director Malvery Williams, DTM, asked if there were any objections or amendments to the agenda. Administration Manager Melissa White, DTM, pointed out that the line item for Senior Officer reports was omitted from the distributed agenda and should be amended and added to the agenda before the District Budget. The agenda was adopted as amended with no objections.

## **Approval of the Annual Council Meeting Minutes**

A copy of the minutes from the April 30, 2022 District Council meeting were distributed and also made available on the District 58 website for review. Because the meeting minutes were previously distributed, it is not necessary to read them at this meeting. The minutes were approved as distributed.

## **Senior Officer Reports**

- Public Relations Manager (Allen Assaid): He briefly stated the roles and responsibilities of the Public Relations Manager. An email was distributed regarding interest in becoming a Distinguished Toastmaster. He is currently organizing a virtual meet-and-greet for all the vice presidents of public relations throughout District 58. This will be facilitated by the Saturday AM Vice President Public Relations. More details will be distributed to the clubs.
- Club Growth Director (Felicia Hemphill): In the process of setting training dates set for the Club Growth committees. Anyone who is interested in helping with the various aspects of Club Growth can contact her. She stated that our goal is for this district to become President's Distinguished. We are well on our way, but we need more help.
- Program Quality Director (Robert Luhn, Jr., DTM): We have very exciting events coming up. He thanked everyone for their hard work and dedication in getting our officers trained. We had exceptional turnout of the officers being trained. He announced the upcoming Professional Development & Training Awards program for October 22, 2022. There will be upcoming training for coaches. More details will be added to the district calendar. He looks forward to everyone's participation and presence at these events.

- Finance Manager (Carmel Lee) will present on the District Budget later in the meeting.
- District Director (Malvery Williams, DTM): She stated our District's mission, which is to build new clubs and to support all clubs in achieving excellence. We want to maintain the base of 74 clubs and continue growing. We also want to tap into the untapped markets, which are the corporate clubs. Support is needed. There are benefits for those who take on these opportunities. We want to engage our members by providing programs that inspire and motivate, and to speak to the benefits of the Toastmasters program. We will continue to build upon the past strengths of collaboration and teamwork, and build broader teams and committees of leaders so we all can carry the work together. She reiterated the goal of becoming President's Distinguished. To achieve this goal, we need a minimum of 77 clubs. For our district, this means 20 new clubs (one club per area). There are committees in place and a strategy to get there. There will be training, more details to come. At minimum, we should have 37 Distinguished clubs by the end of the year. Dues are due by October 1, 2022. She stressed the importance of paying dues and how the dues will help fuel the district's operations. Feel free to reach out to her for any questions or concerns. She also encouraged us to visit the website for any information about upcoming events and other resources.

### **Approval of District Budget**

Finance Manager Carmel Lee presented the District Budget. She worked with Toastmasters International Headquarters and the Trio in preparing the 2022-2023 budget, which has been reviewed by Toastmasters International and also approved by the District Executive Committee.

A copy of the budget was previously distributed. The 2022-2023 budget is \$23,843 with a net variance of \$0.

She presented a motion to accept the 2022-2023 District Budget as distributed. No second is needed as it is coming from the committee. There was no discussion. Motion has passed. The 2022-2023 District Budget report is accepted as distributed.

### **Confirmation of Appointed District Officers**

The following members have been appointed and confirmed by the District Executive Committee and must be approved by the District Council.

Division E Director Jessica White, DTM, presented a motion to confirm the appointments as follows, beginning with Area Directors:

<b>Area 21</b>	<b>Kimaya Brown</b>
<b>Area 23</b>	<b>Angie Kyzer</b>
<b>Area 24</b>	<b>Gordon Cashwell</b>
<b>Area 31</b>	<b>Jessica Cooper</b>
<b>Area 32</b>	<b>Ramon Weldon</b>
<b>Area 33</b>	<b>Albert Harris</b>
<b>Area 41</b>	<b>Rodney Jenkins</b>
<b>Area 42</b>	<b>Jipsa Paul</b>
<b>Area 43</b>	<b>Becky Garmany</b>
<b>Area 51</b>	<b>Laura Taste-Sutton</b>
<b>Area 52</b>	<b>Rob Rock</b>
<b>Area 53</b>	<b>Marshell McKeever</b>
<b>Area 61</b>	<b>Shweta Gupta</b>
<b>Area 62</b>	<b>Adrean Vanderwilt</b>
<b>Area 63</b>	<b>McKenzie Peterson</b>
<b>Area 71</b>	<b>Burnnie Holliday</b>
<b>Area 72</b>	<b>Alex Dahlstrom</b>
<b>Area 73</b>	<b>Alison Boyce, DTM, PCG</b>
<b>Administration Manager</b>	<b>Melissa White, DTM</b>
<b>Finance Manager</b>	<b>Carmel Lee</b>
<b>Public Relations Manager</b>	<b>Allen Assaid</b>
<b>Logistics Manager</b>	<b>Philip Fuller</b>

<b>Co-Finance Manager</b>	<b>Deborah McCray, DTM</b>
<b>Parliamentarian</b>	<b>Lisa Berry, DTM, PDD</b>
<b>Webmaster</b>	<b>Louise Maitland, DTM</b>
<b>Webmaster</b>	<b>Erik Hund, DTM</b>
<b>Prison Club Coordinator</b>	<b>Alan Mitchell</b>

No second is needed as it is coming from the committee. With no further discussion, the motion passed and the 2022 – 2023 appointments of the District Director are confirmed.

### **Unfinished Business**

There was no unfinished business.

District Director Malvery Williams, DTM, presented the following announcements:

1. Dues are Due Oct 1, 2022
2. 2022-2023 Speech Contests format decision - Hybrid format. Visit [Toastmasters-d58.org](http://Toastmasters-d58.org) for contest dates and deadlines
3. PDTA is Oct 22, 2023 - Virtual
4. Speakers Extravaganza will be December 10, 2022, at Citadel Mall.
5. The following are appointed to the Minutes Approval Committee to review and approve the minutes of the 2022 online annual council meeting:
  - Administration Manager, Distinguished Toastmaster, Melissa White
  - Distinguished Toastmaster, Linda Huckaby
  - Parliamentarian, Distinguished Toastmaster, Past District Director, Lisa Berry

District Director Malvery Williams, DTM adjourned the meeting at 9:40 am.

Submitted by: Melissa White, DTM

District 58 Administration Manager 2022 - 2023